



**MARYLAND**  
DEPARTMENT OF  
BUDGET & MANAGEMENT

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MICHAEL S. STEELE  
Lieutenant Governor

CECILIA JANUSZKIEWICZ  
Secretary

**Amendment #6 to  
Request for Proposals (RFP)  
Enterprise Web Systems  
Project No. F10R5200205  
November 22, 2005**

Ladies and Gentlemen:

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikethrough (ex. ~~language~~ deleted).

1. Add the following to RFP, Section 1.2 Abbreviations and Definitions
  - aa. **Managed Device Interface (MDI) - any physical interface on a remotely manageable piece of equipment. Examples of such equipment include, but are not limited to, a router, a switch, a remote power unit, a server, a firewall, etc.**
  - bb. **Non-Recurring Charge(s) – amount(s) identified by the Contractor in response to a Work Order request that are invoiced, one time only in connection with that Work Order request. Such amount(s) shall be invoiced only after written acceptance of the work by the Contract Manager.**
  - cc. **Recurring Charges(s)- amount(s) identified by the Contractor in response to a Work Order request that are invoiced on a monthly basis in connection with that Work Order request. Such amount(s) shall be invoiced only after written acceptance of the Work Order by the Contract Manager. The amount of the monthly Recurring Charge will adjust the actual amount billed monthly for Managed Services (IDS, PC& Network Maintenance, and/or, Backup and Disaster Recovery Services) and/or Plumtree Software Application Support and Project Administration, as provided within Best and Final Offer, Attachment F-2 (Revised 11/2/2005) Fixed Price Services. An increase or decrease in the managed services may result in either an increase or decrease in the monthly rate charged for those services. The Recurring Charge(s) presented in a Work Order will be expressed as a unit price as follows for each services type:**
    1. **Intrusion Detection System (IDS) Monitoring – per Managed Device Interface (MDI) being added or deleted from the web enterprise system via a Work Order. The MDI unit price times the quantity of MDIs added or deleted by the Work Order will equal the total monthly price adjustment allowed and will be effective in the following month’s service rate.**
    2. **PC and Network Hardware Maintenance and Support – per physical unit being added or deleted from the web enterprise system. A physical unit represents each item of equipment (e.g., PC or any network) being added or deleted from the web enterprise system via a Work Order. The physical unit price times the quantity of physical units being added or deleted will equal the total monthly price adjustment allowed and will be effective in the following month’s service rate.**

~Effective Resource Management~

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3. Backup and Disaster Recovery Services – per gigabyte of hard disk data storage being added or deleted from the web enterprise system via a Work Order. The gigabyte of hard disk data storage unit price times the quantity of gigabyte hard disk data storage units will equal the total monthly price adjustment allowed and will be effective in the following month’s service rate.
  4. Software Applications Support and Project Administration – a monthly Recurring Charge that will be calculated using the labor category(ies) in the Best and Final Offer, Attachment F-1 (Revised 11/2/2005) Labor Rates Model Additional Work Order Services. The monthly Recurring Charge shall include an itemization by labor category, amount of hours per month, current labor rate, and an extended price. The sum of the extended prices for the Work Order shall be the amount that will adjust the fixed price services for the monthly Software Applications Support and Project Administration rate either up or down and will be effective in the following month’s service rate.
2. Add to RFP, Section 1.3 Contract Type
- 1.3.4 After written acceptance of the Work order by the Contract Manager (for Managed Services and/or the Software Applications Support and Project Administration monthly rate), the adjustment(s) will be applied to the monthly rate for that service type. The Contractor will provide details in each Work Order that will itemize both Recurring and Non-Recurring Charges as defined within this RFP.
3. Revise RFP Section 1.4 Contract Duration
- The Contract resulting from this RFP shall be for a period of about 5 years beginning on or about ~~July 1, 2005~~ **January 1, 2006** and shall end on ~~June 30, 2010~~ **December 31, 2010**. The first contract year shall end on ~~June 30, 2006~~ **December 31, 2006**. Each succeeding contract year shall begin on ~~July 1, 2006~~ **January 1, 2007**. For example, the second contract year shall begin on ~~July 1, 2006~~ **January 1, 2007**.
4. Add to RFP, Section 2.6.1.2
- h. Itemization of all Recurring and Non-Recurring Charges related to the Work Order.**
5. Delete ATTACHMENT F (Revised 4/25/2005) Price Sheets and replace with Best and Final Offer ATTACHMENT F (Revised 11/2/2005) Price Sheets.
6. Add to RFP, ATTACHMENT F (Revised 11/2/2005) – PRICE PROPOSAL FORM INSTRUCTIONS, Instruction, 2) F-2 – Fixed Price Services
- f. On Price Proposal Form F-2 (worksheet for Services) in the Section “Unit Price Adjustment for Managed Services Monthly Rate”, record the unit price for the allowed price adjustment for Managed Service Monthly Rate:**
- o Intrusion Detection System (IDS) Monitoring rate per MDI
  - o PC and Network Hardware Maintenance and Support rate per physical unit
  - o Backup and Disaster Recovery Services rate per gigabyte of hard disk data storage

Remember Best and Final Offers are **due on Monday, December 5, 2005 no later than 2:00 p.m.(local time)**. If there are questions concerning this solicitation, please contact me via e-mail at [bbowser@dbm.state.md.us](mailto:bbowser@dbm.state.md.us) or call me at (410) 260-7683 as soon as possible

Date Issued: November 22, 2005

By <Signed>  
William M. Bowser  
Procurement Officer