



Amendment #6
RFP
GIS Software Master Contract
#060B6400028
June 15, 2016

Ladies/Gentlemen:

This Amendment #6 is being issued to amend and clarify certain information contained in the above-referenced RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikethrough (i.e., ~~word~~).

1. Revise Section 1.2 – Abbreviations and Definitions – Maryland Department of General Services (DGS) (p.9) as follows:

DGS delivers professional and technical services to State agencies designing, building, leasing, managing and maintaining facilities; procuring goods and services; leading energy conservation efforts; and providing essential functions such as fuel management, disposition of surplus property and records storage.

2. Revised Section 1.31.4 – Electronic Procurements Authorized (p.18) as follows:

In addition to specific electronic transactions specifically authorized in other sections of this solicitation (e.g., § 1.30 “Payments by Electronic Funds Transfer”) and subject to the exclusions noted in section 1.32.5 of this subsection, the following transactions are authorized to be conducted by electronic means on the terms as authorized in COMAR21.03.05:

1. The Procurement Officer may conduct the procurement using eMM, **or** e-mail, ~~or facsimile~~ to issue:
 - a. the solicitation (e.g., the RFP)
 - b. any amendments
 - c. pre-Proposal conference documents
 - d. questions and responses
 - e. communications regarding the solicitation or Proposal to any Offeror or potential Offeror
 - f. notices of award selection or non-selection
 - g. the Procurement Officer’s decision on any solicitation protest or Contract claim
2. An Offeror or potential Offeror may use e-mail to:
 - a. ask questions regarding the solicitation
 - b. reply to any material received from the Procurement Officer by electronic means that includes a Procurement Officer’s request or direction to reply by e-mail ~~or facsimile~~, but only on the terms specifically approved and directed by the Procurement Officer
 - c. submit a "No Bid/Proposal Response" to the solicitation

3. The Procurement Officer, the Contract Manager, and the Contractor may conduct day-to-day Contract administration, except as outlined in Section 1.32.5 of this subsection, utilizing e-mail, ~~facsimile~~, or other electronic means if authorized by the Procurement Officer or Contract Manager.

3. Revised Section 1.31.6 – Electronic Procurements Authorized (p.18) as follows:

Any ~~facsimile or~~ e-mail transmission is only authorized to the ~~facsimile numbers or~~ e-mail addresses for the identified person as provided in the solicitation, the Contract, or in the direction from the Procurement Officer or Contract Manager.

4. Revise Section 4.3 – Volume II – Financial Proposal (p.35) as follows:

The Financial Proposal shall contain all price information in the format specified in Attachment F. ~~The Offeror shall complete the Price Sheet only as provided in the Price Sheet Instructions and the Price Sheet itself.~~

Offerors shall certify by signing Attachment F-1, F-2 and F-3 (as applicable), that the Offeror shall provide pricing no higher than MSRP as of the date of the PORFP proposal submission. For items not having A MSRP, as in the case when a manufacturer is the only distributor of its own product, the manufacturer's proposed price on its letterhead will be sufficient for MSR pricing.

Issued by

Alicia Baltimore
Procurement Officer