How can I find out if a BPO is attached to a commodity?

Link to the Adpics 1100 screen.

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PCHL1100 V4.1 MD PRD     ADVANCED PURCHASING/INVENTORY    07/07/2005    4:19 PM
LINK TO:                 COMMODITY TABLE INQUIRY
                                                    INV    DGS DBM AGY    SPECS
   S           COMMODITY NAME         COMMODITY ID  ITEM   BPO BPO BPO    EXIST
          A BILIRUBIN 604203          19314-000050   N      N   N   Y      Y
          A/E SERVICES                90607          N      N   N   Y      Y
          AA CO MAP BOOK              78505-020400   N      N   N   N      N
          ABBOKINASE OPEN CATH        27118-611101   N      N   N   N      N
          ABBOTT ANTI DELTA EIA TST   19336-200025   N      N   N   N      Y
          ABDOMINAL PAD STERILE 5X9   47509-105607   N      N   N   N      N
          ABDOMINAL PAD STERLE 10X8   47509-571254   N      N   N   N      Y
          ABDOMINAL PAD STRLE 7.5X8   47509-570751   N      N   N   N      Y
          ABDOMINAL PAD 8 X 10        47509-H40330   N      N   N   N      N
          ABDOMINAL PAD 9X5 KEN8190   47509-0203AX   N      N   N   N      N
          ABDOMINAL PD NO STR 7.5X8   47509-561008   N      N   N   N      Y
          ABDOMINAL PD NO STRL 10X8   47509-561404   N      N   N   N      Y
          ABNORMAL CONTROL            19308-200021   N      N   N   N      N
          ABNORMAL HI CONTROL         19308-200022   N      N   N   N      N
          ABRASIVE FELDSPAR           18002-000000   N      N   N   N      Y
          ABRASIVE FLDSPR PMCE SLCA   18002          N      N   N   N      Y

  F1-HELP    F2-SELECT    F4-SPECS    F6-RETURN   F7-PRIOR    F8-NEXT      F9-LINK
  F10-VIEW WHSE     F11-VIEW BPO    F12-VIEW UTIL    ENTER-INQUIRE      CL-EXIT
RECORD DOES NOT EXIST, NEXT RECORD RETRIEVED
```
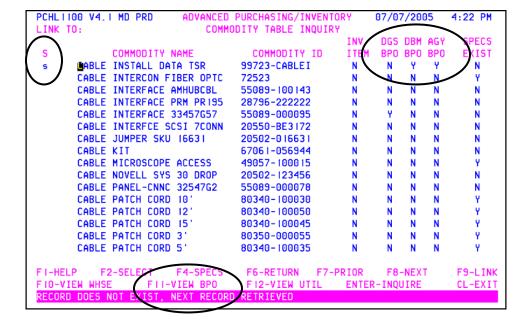
Type in the commodity you are looking for. Make sure you get rid of any remaining letters that are left in the commodity name field. Press Enter to retrieve information.

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PCHL1100 V4.1 MD PRD     ADVANCED PURCHASING/INVENTORY    07/07/2005    4:19 PM
LINK TO:                 COMMODITY TABLE INQUIRY
                                                    INV    DGS DBM AGY    SPECS
   S           COMMODITY NAME         COMMODITY ID  ITEM   BPO BPO BPO    EXIST
          cable install              19314-000050   N      N   N   Y      Y
          A/E SERVICES                90607          N      N   N   Y      Y
          AA CO MAP BOOK              78505-020400   N      N   N   N      N
          ABBOKINASE OPEN CATH        27118-611101   N      N   N   N      N
          ABBOTT ANTI DELTA EIA TST   19336-200025   N      N   N   N      Y
          ABDOMINAL PAD STERILE 5X9   47509-105607   N      N   N   N      N
          ABDOMINAL PAD STERLE 10X8   47509-571254   N      N   N   N      Y
          ABDOMINAL PAD STRLE 7.5X8   47509-570751   N      N   N   N      Y
          ABDOMINAL PAD 8 X 10        47509-H40330   N      N   N   N      N
          ABDOMINAL PAD 9X5 KEN8190   47509-0203AX   N      N   N   N      N
          ABDOMINAL PD NO STR 7.5X8   47509-561008   N      N   N   N      Y
          ABDOMINAL PD NO STRL 10X8   47509-561404   N      N   N   N      Y
          ABNORMAL CONTROL            19308-200021   N      N   N   N      N
          ABNORMAL HI CONTROL         19308-200022   N      N   N   N      N
          ABRASIVE FELDSPAR           18002-000000   N      N   N   N      Y
          ABRASIVE FLDSPR PMCE SLCA   18002          N      N   N   N      Y

  F1-HELP    F2-SELECT    F4-SPECS    F6-RETURN   F7-PRIOR    F8-NEXT      F9-LINK
  F10-VIEW WHSE     F11-VIEW BPO    F12-VIEW UTIL    ENTER-INQUIRE      CL-EXIT
RECORD DOES NOT EXIST, NEXT RECORD RETRIEVED
```

Look at the BPO columns. If the letter Y is present for that particular commodity then a BPO exists for it. Some Agencies also create BPO's for their employees to use. These would be listed under the AGY BPO field. We are going to work with DBM BPO's for this example, but if your agency has created a BPO then you will see it in the results.

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PCHL1100 V4.1 MD PRD      ADVANCED PURCHASING/INVENTORY    07/07/2005   4:22 PM
LINK TO:                    COMMODITY TABLE INQUIRY
                                                      INV    DGS DBM AGY    SPECS
   S               COMMODITY NAME         COMMODITY ID  ITEM  BPO BPO BPO    EXIST
            CABLE INSTALL DATA TSR      99723-CABLEI     N     N   Y   Y      N
            CABLE INTERCON FIBER OPTC   72523            N     N   N   N      Y
            CABLE INTERFACE AMHUBCBL    55089-100143     N     N   N   N      N
            CABLE INTERFACE PRM PR195   28796-222222     N     N   N   N      N
            CABLE INTERFACE 33457G57    55089-000095     N     Y   N   N      N
            CABLE INTERFCE SCSI 7CONN   20550-BE3172     N     N   N   N      N
            CABLE JUMPER SKU 16631      20502-016631     N     N   N   N      N
            CABLE KIT                   67061-056944     N     N   N   N      N
            CABLE MICROSCOPE ACCESS     49057-100015     N     N   N   N      Y
            CABLE NOVELL SYS 30 DROP    20502-123456     N     N   N   N      N
            CABLE PANEL-CNNC 32547G2    55089-000078     N     N   N   N      N
            CABLE PATCH CORD 10'        80340-100030     N     N   N   N      Y
            CABLE PATCH CORD 12'        80340-100050     N     N   N   N      Y
            CABLE PATCH CORD 15'        80340-100045     N     N   N   N      Y
            CABLE PATCH CORD 3'         80350-000055     N     N   N   N      Y
            CABLE PATCH CORD 5'         80340-100035     N     N   N   N      Y


 F1-HELP    F2-SELECT    F4-SPECS     F6-RETURN   F7-PRIOR    F8-NEXT      F9-LINK
 F10-VIEW WHSE     F11-VIEW BPO      F12-VIEW UTIL    ENTER-INQUIRE        CL-EXIT
 RECORD DOES NOT EXIST, NEXT RECORD RETRIEVED
```
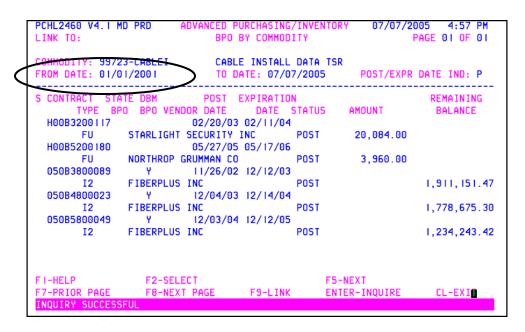
Tab to the commodity name you want BPO information on. Tag it with the letter 'S' and press F11-VIEW BPO.

```
PCHL1100 V4.1 MD PRD      ADVANCED PURCHASING/INVENTORY    07/07/2005   4:22 PM
LINK TO:                    COMMODITY TABLE INQUIRY
                                                      INV    DGS DBM AGY    SPECS
   S               COMMODITY NAME         COMMODITY ID  ITEM  BPO BPO BPO    EXIST
   s        CABLE INSTALL DATA TSR      99723-CABLEI     N     N   Y   Y      N
            CABLE INTERCON FIBER OPTC   72523            N     N   N   N      Y
            CABLE INTERFACE AMHUBCBL    55089-100143     N     N   N   N      N
            CABLE INTERFACE PRM PR195   28796-222222     N     N   N   N      N
            CABLE INTERFACE 33457G57    55089-000095     N     Y   N   N      N
            CABLE INTERFCE SCSI 7CONN   20550-BE3172     N     N   N   N      N
            CABLE JUMPER SKU 16631      20502-016631     N     N   N   N      N
            CABLE KIT                   67061-056944     N     N   N   N      N
            CABLE MICROSCOPE ACCESS     49057-100015     N     N   N   N      Y
            CABLE NOVELL SYS 30 DROP    20502-123456     N     N   N   N      N
            CABLE PANEL-CNNC 32547G2    55089-000078     N     N   N   N      N
            CABLE PATCH CORD 10'        80340-100030     N     N   N   N      Y
            CABLE PATCH CORD 12'        80340-100050     N     N   N   N      Y
            CABLE PATCH CORD 15'        80340-100045     N     N   N   N      Y
            CABLE PATCH CORD 3'         80350-000055     N     N   N   N      Y
            CABLE PATCH CORD 5'         80340-100035     N     N   N   N      Y


 F1-HELP    F2-SELECT    F4-SPECS     F6-RETURN   F7-PRIOR    F8-NEXT      F9-LINK
 F10-VIEW WHSE     F11-VIEW BPO      F12-VIEW UTIL    ENTER-INQUIRE        CL-EXIT
 RECORD DOES NOT EXIST, NEXT RECORD RETRIEVED
```

Once you press F11-VIEW BPO the system takes you to the 2460 screen.

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PCHL2460 V4.1 MD PRD     ADVANCED PURCHASING/INVENTORY   07/07/2005   4:32 PM
LINK TO:                      BPO BY COMMODITY                    PAGE 01 OF 00

COMMODITY: 99723-CABLEI       CABLE INSTALL DATA TSR
FROM DATE: 06/07/2005         TO DATE: 07/07/2005      POST/EXPR DATE IND: P
-------------------------------------------------------------------------------
S CONTRACT   STATE DBM       POST   EXPIRATION                        REMAINING
       TYPE  BPO  BPO VENDOR DATE     DATE  STATUS   AMOUNT            BALANCE

















F1-HELP            F2-SELECT                       F5-NEXT
F7-PRIOR PAGE      F8-NEXT PAGE      F9-LINK        ENTER-INQUIRE      CL-EXIT
INQUIRY SUCCESSFUL
```

The dates need to be changed to retrieve information past the last 30 days. This is the system default. It is a safe bet to change the FROM DATE to 01/01/2001. Press Enter.

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PCHL2460 V4.1 MD PRD     ADVANCED PURCHASING/INVENTORY   07/07/2005   4:57 PM
LINK TO:                      BPO BY COMMODITY                    PAGE 01 OF 01

COMMODITY: 99723-CABLEI       CABLE INSTALL DATA TSR
FROM DATE: 01/01/2001         TO DATE: 07/07/2005      POST/EXPR DATE IND: P
-------------------------------------------------------------------------------
S CONTRACT   STATE DBM       POST   EXPIRATION                        REMAINING
       TYPE  BPO  BPO VENDOR DATE     DATE  STATUS   AMOUNT            BALANCE
  H00B3200117             02/20/03 02/11/04
       FU        STARLIGHT SECURITY INC      POST    20,084.00
  H00B5200180             05/27/05 05/17/06
       FU        NORTHROP GRUMMAN CO         POST     3,960.00
  050B3800089    Y        11/26/02 12/12/03
       I2        FIBERPLUS INC               POST                    1,911,151.47
  050B4800023    Y        12/04/03 12/14/04
       I2        FIBERPLUS INC               POST                    1,778,675.30
  050B5800049    Y        12/03/04 12/12/05
       I2        FIBERPLUS INC               POST                    1,234,243.42



F1-HELP            F2-SELECT                       F5-NEXT
F7-PRIOR PAGE      F8-NEXT PAGE      F9-LINK        ENTER-INQUIRE      CL-EXIT
INQUIRY SUCCESSFUL
```
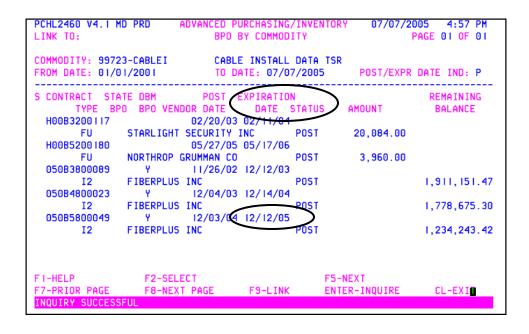
Any BPO's that start with 050 are considered a DBM BPO. Any other BPO are probably Agency related. H00 belongs to an Agency and unless you are part of that Agency you cannot use that BPO. Some Agencies create BPO's for their employees to use. You should check with your procurement Department if you have any questions.

There may be times depending on your date criteria, that you will have more than one page of information. Always look to see if there are more pages. If there are, press F8-NEXT PAGE to access the pages.

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PCHL2460 V4.1 MD PRD     ADVANCED PURCHASING/INVENTORY   07/07/2005   5:12 PM
LINK TO:                    BPO BY COMMODITY                   PAGE 01 OF 02

COMMODITY: 99723-CABLEI      CABLE INSTALL DATA TSR
FROM DATE: 01/01/1999        TO DATE: 07/07/2005    POST/EXPR DATE IND: P
------------------------------------------------------------------------------
S CONTRACT  STATE DBM      POST  EXPIRATION                      REMAINING
     TYPE  BPO  BPO VENDOR DATE    DATE  STATUS    AMOUNT         BALANCE
  H00B3200117              02/20/03 02/11/04
     FU       STARLIGHT SECURITY INC       POST    20,084.00
  H00B5200180              05/27/05 05/17/06
     FU       NORTHROP GRUMMAN CO          POST     3,960.00
  050B0800026      Y       10/13/99 10/09/00
     I2       FIBERPLUS INC                POST                  2,017,207.53
  050B1800029      Y       12/14/00 12/12/02
     I2       FIBERPLUS INC                POST                  5,937,098.19
  050B3800089      Y       11/26/02 12/12/03
     I2       FIBERPLUS INC                POST                  1,911,151.47
  050B4800023      Y       12/04/03 12/14/04
        I2    FIBERPLUS INC                POST                  1,778,675.30


F1-HELP          F2-SELECT                      F5-NEXT
F7-PRIOR PAGE    F8-NEXT PAGE    F9-LINK        ENTER-INQUIRE      CL-EXIT
INQUIRY SUCCESSFUL
```

The BPO's that the commodity is attached to are shown on this screen. For the most recent one, or the one you can use, look under the expiration column and choose the BPO that has not expired.

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PCHL2460 V4.1 MD PRD     ADVANCED PURCHASING/INVENTORY   07/07/2005   4:57 PM
LINK TO:                    BPO BY COMMODITY                   PAGE 01 OF 01

COMMODITY: 99723-CABLEI      CABLE INSTALL DATA TSR
FROM DATE: 01/01/2001        TO DATE: 07/07/2005    POST/EXPR DATE IND: P
------------------------------------------------------------------------------
S CONTRACT  STATE DBM      POST  EXPIRATION                      REMAINING
     TYPE  BPO  BPO VENDOR DATE    DATE  STATUS    AMOUNT         BALANCE
  H00B3200117              02/20/03 02/11/04
     FU       STARLIGHT SECURITY INC       POST    20,084.00
  H00B5200180              05/27/05 05/17/06
     FU       NORTHROP GRUMMAN CO          POST     3,960.00
  050B3800089      Y       11/26/02 12/12/03
     I2       FIBERPLUS INC                POST                  1,911,151.47
  050B4800023      Y       12/04/03 12/14/04
     I2       FIBERPLUS INC                POST                  1,778,675.30
  050B5800049      Y       12/03/04 12/12/05
     I2       FIBERPLUS INC                POST                  1,234,243.42



F1-HELP          F2-SELECT                      F5-NEXT
F7-PRIOR PAGE    F8-NEXT PAGE    F9-LINK        ENTER-INQUIRE      CL-EXIT
INQUIRY SUCCESSFUL
```

If you would like to have more information on the specific BPO you can always tab down to the BPO and tag it with the letter 'S' and press F2-SELECT.

```
PCHL2460 V4.1 MD PRD      ADVANCED PURCHASING/INVENTORY    07/08/2005   10:55 AM
LINK TO:                      BPO BY COMMODITY                     PAGE 01 OF 01

COMMODITY: 99723-CABLEI     CABLE INSTALL DATA TSR
FROM DATE: 01/01/2001        TO DATE: 07/08/2005    POST/EXPR DATE IND: P
--------------------------------------------------------------------------------
S CONTRACT  STATE DBM      POST   EXPIRATION                          REMAINING
       TYPE  BPO  BPO VENDOR DATE      DATE  STATUS    AMOUNT          BALANCE
  H00B3200117            02/20/03 02/11/04
      FU      STARLIGHT SECURITY INC      POST     20,084.00
  H00B5200180            05/27/05 05/17/06
      FU      NORTHROP GRUMMAN CO         POST      3,960.00
  050B3800089     Y      11/26/02 12/12/03
      I2      FIBERPLUS INC               POST                    1,911,151.47
  050B4800023     Y      12/04/03 12/14/04
      I2      FIBERPLUS INC               POST                    1,773,605.79
 s 050B5800049    Y      12/03/04 12/12/05
      I2      FIBERPLUS INC               POST                    1,234,243.42



F1-HELP            F2-SELECT                   F5-NEXT
F7-PRIOR PAGE      F8-NEXT PAGE      F9-LINK    ENTER-INQUIRE      CL-EXIT
INQUIRY SUCCESSFUL
```

This will link you 2348 BPO Detail screen. If you want to view the BPO, from this screen just link to the 2342 screen.

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PCHL2348 V4.1 MD PRD      ADVANCED PURCHASING/INVENTORY    07/08/2005   10:57 AM
LINK TO:                  BLANKET PURCHASE ORDER DETAIL

CONTRACT ID : 050B5800049    REMAINING VALUE:  1,234,243.42 ALL:   I/D:
VENDOR ID   : 1521762520  FIBERPLUS INC
MULT VENDORS: N (Y/N)         F/P:    AMOUNT:                   PCT:
S COMMODITY ID     LINE ORIG-LINE QTY AVLBL          UNIT COST   TOTAL AVAIL
  COMMODITY DESCRIPTION
  99723-CABLEI      0001
  CABLE INSTALLATION
  99723-WIREIN      0002
  WIRE INSTALLATION
  99723-PPANEL      0003
  PATCH PANELS





F1-HELP  F2-SELECT   F3-DELETE  F4-TEXT  F5-NEXT    F6-RETURN  F7-PRIOR PAGE
F8-NEXT PAGE  F9-LINK F10-SAVE F11-TOGGLE  F12-VIEW VEN  ENTER-INQUIRE  CL-EXIT
INQUIRY SUCCESSFUL
```